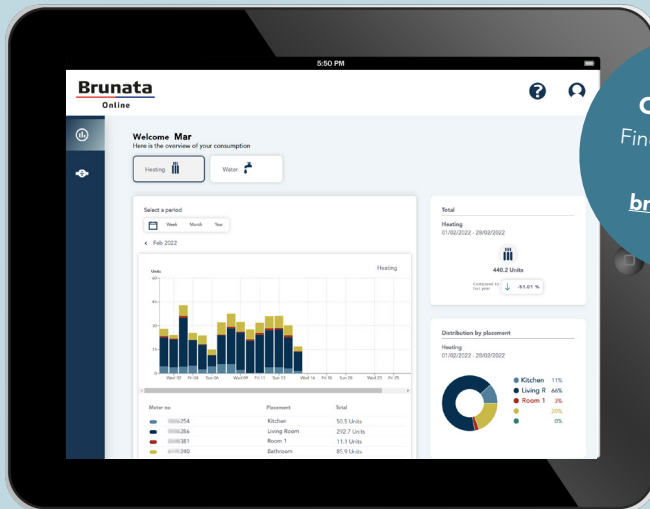


# Brunata Online for Residents

Brunata Online Resident User guide



Questions?  
Find the answers  
easily at  
[brunata.com](https://www.brunata.com)



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## 1. INTRODUCTION

### 1.1. WHAT IS BRUNATA ONLINE RESIDENT?

Brunata Online is a platform for administrators and residents, where they can get a comprehensive overview of data from consumption meters through user-friendly graphs and tables.

As a resident, you get access to relevant information and graphical displays of your consumption. The platform also provides tools for optimising energy consumption and is available in two versions: desktop and mobile.

### 1.2. HOW TO ACCESS BRUNATA ONLINE?

Brunata Online can be reached at [online.brunata.com](https://online.brunata.com)

In order to access your data, click the Log in button and you will be navigated to the Login page.

Note: To access Brunata Online, it is necessary for the meters in your property to be read remotely and your Administrator must have signed up for Brunata Online for residents.

### 1.3. ACTIVATION

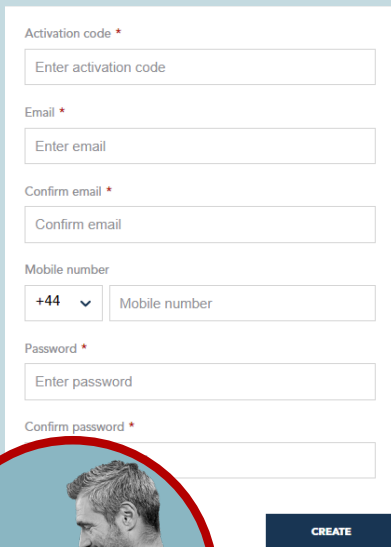
To be able to log in, you must have received an activation letter or an E-Mail from your building administrator.

If you have received an activation letter, go to [online.brunata.com](https://online.brunata.com) and click **New user button**. On the next page confirm that you are a resident and you'll be re-directed to **Profile Activation page**. Fill out the necessary information and click **Create**.

Go to your E-Mail and find a mail from [noreply@brunata.com](mailto:noreply@brunata.com) to verify your E-Mail.

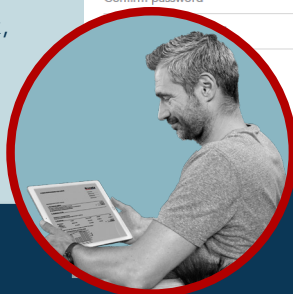
After clicking on the verification link, your account is ready to use.

Go to [online.brunata.com](https://online.brunata.com) to log in.

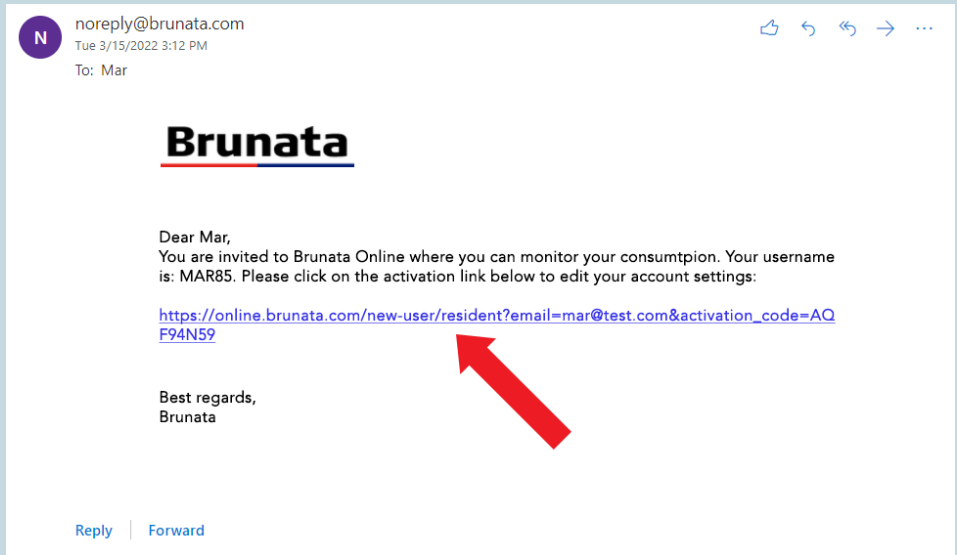


The screenshot shows a web form for user activation. It contains the following fields and elements:

- Activation code \***: A text input field with the placeholder "Enter activation code".
- Email \***: A text input field with the placeholder "Enter email".
- Confirm email \***: A text input field with the placeholder "Confirm email".
- Mobile number**: A dropdown menu showing "+44" and a text input field with the placeholder "Mobile number".
- Password \***: A text input field with the placeholder "Enter password".
- Confirm password \***: A text input field with the placeholder "Confirm password".
- A **CREATE** button is located at the bottom right of the form.



If you have received an activation E-Mail, click on the activation link.



Enter your mobile phone number and password and click on "Create"

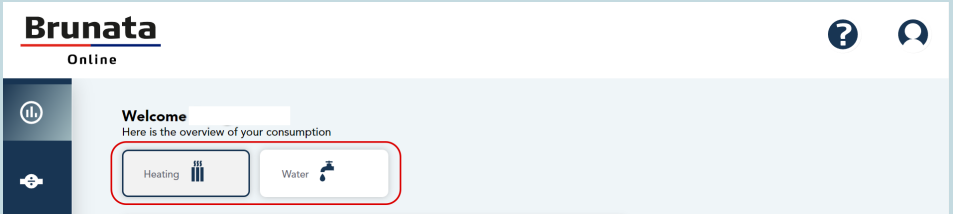
The image shows a registration form with three input fields and a button. The first field is labeled 'Mobile number \*' and contains a dropdown menu with '+44' and a text input field labeled 'Mobile number'. The second field is labeled 'Password \*' and contains a text input field with seven dots. The third field is labeled 'Confirm password \*' and contains a text input field with seven dots. A red-bordered button labeled 'CREATE' is located at the bottom right of the form.

You can now go to [online.brunata.com](https://online.brunata.com) and log in.

## 2. CONSUMPTION OVERVIEW

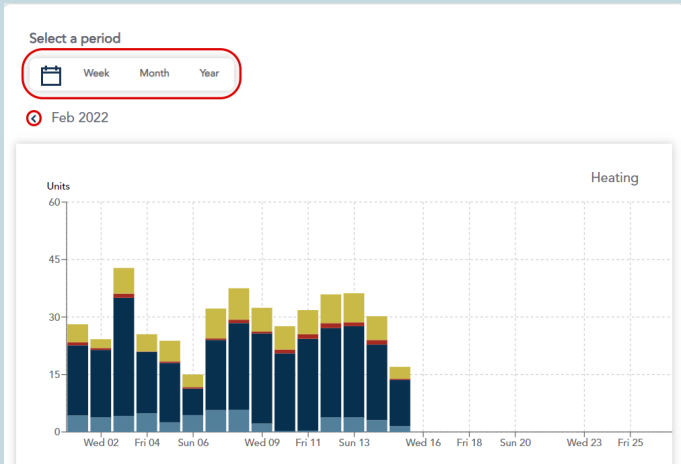
The Consumption overview page provides an overview of your consumption through user-friendly graphs.

2.1. **CONSUMPTION TABS** are showing types of consumption available to you. You can easily navigate and choose the type of consumption to view by clicking on the tabs. You will only see tabs for consumption that is being measured in your apartment.








2.2. **CONSUMPTION GRAPH** gives you a visual presentation of your consumption for each of the devices. Every meter has its own color in the graph.

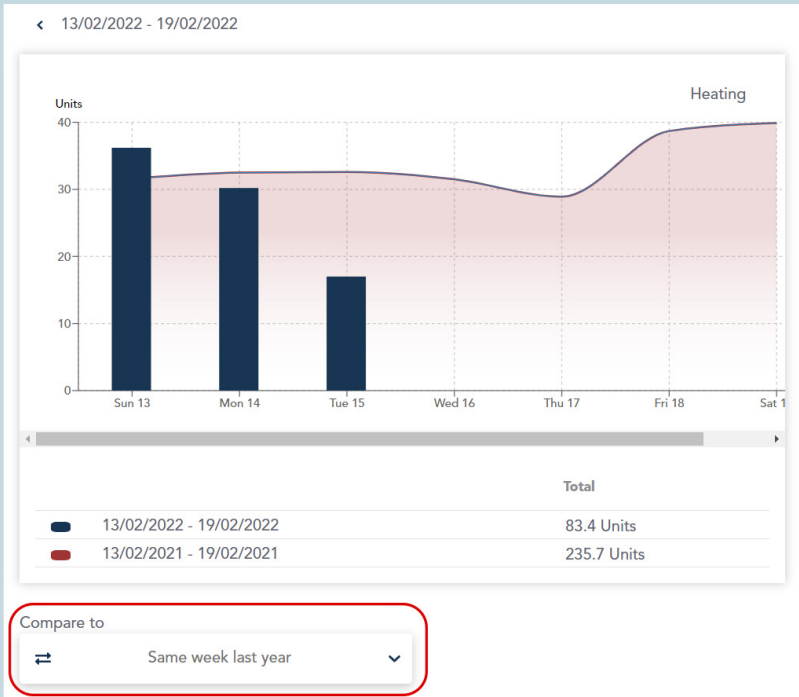
You can select the period you want to check your consumption for by clicking on the time frame. Viewing options are **Week**, **Month** and **Year** or your customized time period which can be selected by clicking on the calendar icon. You can also navigate through the periods of time by using forward and backward arrows.



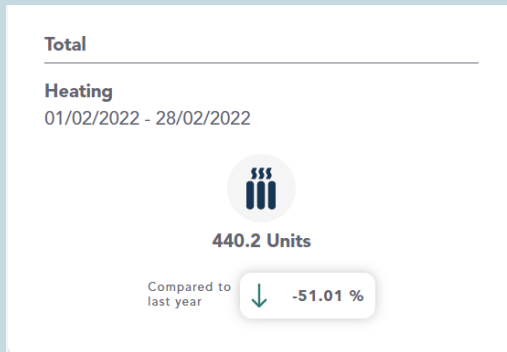
2.3. CONSUMPTION TABLE shows meters, meter placement and total consumption measured on each meter.

Meter no	Placement	Total
 5026254	Room 2	8.4 Units
 5026286	Living Room	55.6 Units
 5548381	Room 1	2.5 Units
 6145240	Kitchen	16.9 Units
 6148107	Room 3	0 Units

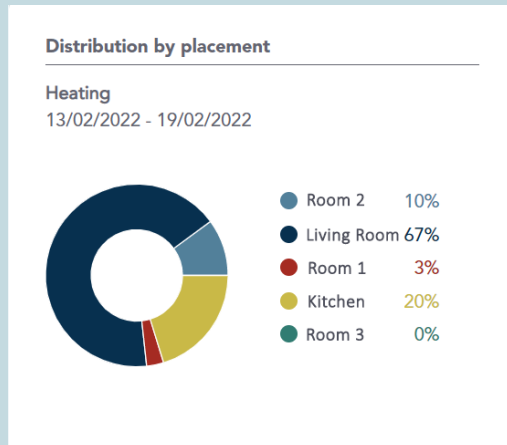
2.4. CONSUMPTION COMPARISON allows you to compare consumption to the previous period or the same period in the previous year. This overlays the consumption graph with a comparison line, so you can easily compare the two periods. In order to choose the period you wish to compare, click on the Compare to tab beneath the graph and choose the time period.



2.5. **TOTAL CONSUMPTION TILE** gives an overview of the total consumption for the consumption type and helps you to compare current consumption to the same period last year to see if this has increased or decreased.



2.6. **DISTRIBUTION BY PLACEMENT** shows the distribution of consumption by placement of the meter installed in the household, eg. living room, bathroom etc.



## 3. METER VALUES

Meter values page shows you values for all meters on a selected date. Select a date by clicking on the calendar icon or the arrow.

3.1. **INDIVIDUAL METER TILE** shows the reading and time of reading for a meter together with placement and meter number. You can also edit the placement of meters by clicking on the pencil icon on the each tile. To save the changes, click out of the field or press enter.

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Online

Meter values

Select for which date to retrieve meter values:

16/02/2022

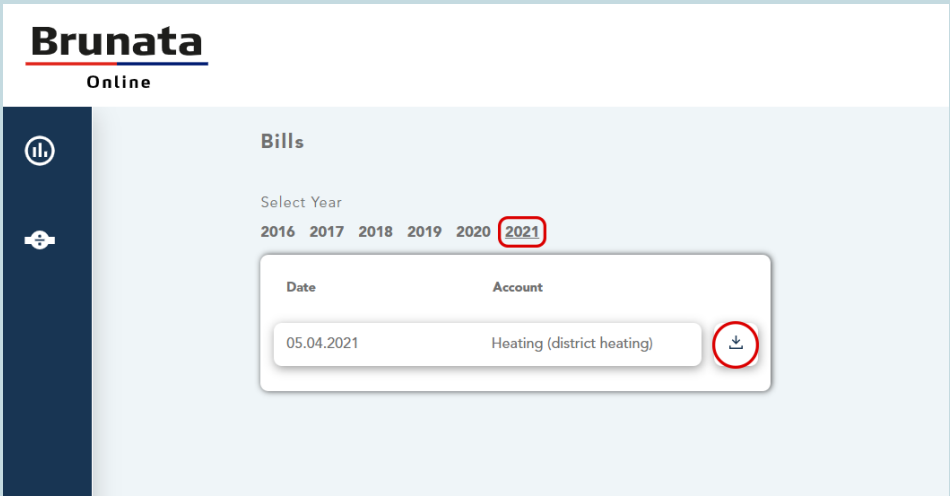
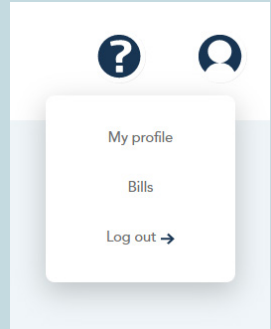
Room	Meter no.	Date	Time	Reading
Room 1	6286	15/02/2022	00:00	2,576.2 Units
Room 2	6254	15/02/2022	00:00	741.8 Units
Room 3	2578	15/02/2022	00:00	148.241 m3
Room 4	8381	15/02/2022	00:00	71.5 Units
Værelse 1	8107	15/02/2022	08:03	0 Units
Bad/Toilet	5240	15/02/2022	08:09	924.7 Units



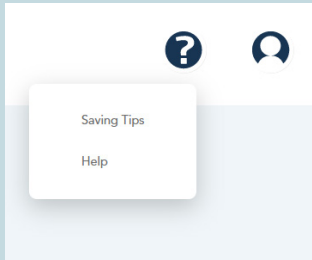
### 4. MY PROFILE AND HELP ICONS

You can access your profile by clicking on the **My profile** icon on the navigation pane in the top right corner. From here you can also access your Bills section or Log out.

By opening a profile page, you can easily edit or update your details such as email address, mobile number or password and preferred language.



Bills page displays your previous consumption bills. You can select a year you wish to see and a specific bill. By clicking on the specific bill, you can see relevant information and download a PDF.



To access tips and tricks on how to decrease your consumption, click on the Question mark icon on the navigation pane in the top right corner. From here you can also access Help section on our website and fill out a Contact form.

## 5. FORGOTTEN PASSWORD

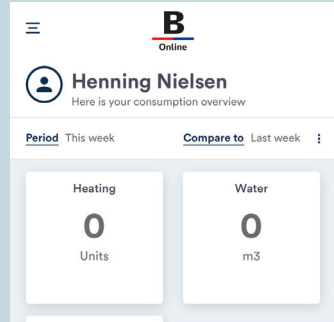
To reset a forgotten password, open the Brunata Login page ([online.brunata.com](https://online.brunata.com)) and click the Log in button. You'll be navigated to the Sign in page.

1. Click on the **Forgot your password?** below Username and Password tab and you'll be navigated to the first step of the password reset process.
2. On the following page, enter your Username associated with your Brunata account and click on **Continue**.
3. To send a Verification Code, enter Email Address and click the **Send Verification code** button. Verification code will be sent out to email address you provided.
4. Enter the code, click on the **Verify code** button and in the next page click **Continue**.
5. You will be navigated to Reset password page.  
Enter new password in both tabs and click **Continue**. Your changes have been saved, you can now log in.

## 6. BRUNATA ONLINE MOBILE APP

### 6.1. CONSUMPTION OVERVIEW

On the consumption overview page, you can see your overall consumption, measured as the total consumption of all remotely read units you have in your property affiliated with Brunata Online. By clicking a specific field, you can see the overview of that specific type of consumption (e.g. water and heating). When you click on a specific type of consumption, you can see the consumption in a given period split across the meters you have installed in your property, visualised in a bar chart and pie chart. You can change the view to weekly, monthly, annually or a customised period.



You can also compare the consumption of a given period with the consumption of a previous period by clicking the two arrows at the top right.



## 6.2. SIDEMENU

Clicking the three horizontal bars at the top left opens up the side menu from where you can access 'my profile', 'consumption', 'meter value' and 'monitoring'.

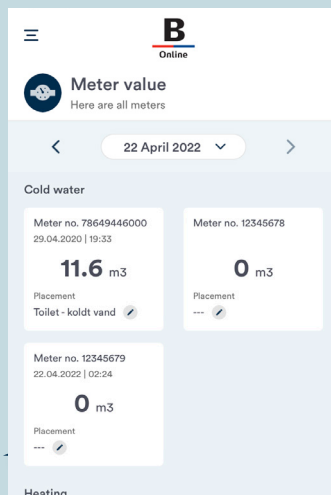
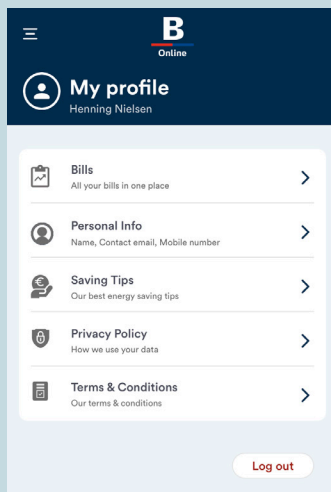
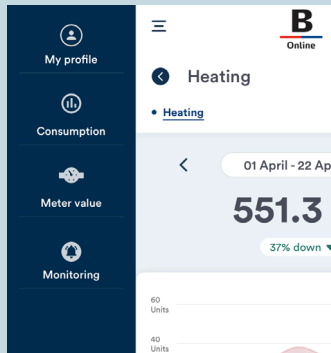
### 6.2.1. MY PROFILE

On the 'my profile' page you can access

- **Bills** for the period you have been a Brunata customer. These can be downloaded as PDF files
- **Personal Info**, where you can correct your name, mobile number, password and preferred language. Username and email address cannot be edited.
- **Saving Tips**, where you can see useful tips on how to save on electricity, water and heating consumption.
- **Privacy Policy**, where you can read more about how we process your data.
- **Terms & Conditions**, where you can read about the terms of use of the app.

### 6.2.2. METER VALUE

Under the 'meter value' menu, you can see an overview of all your remotely read meters. Here, you can see the meter value of individual meters. In addition, you can edit the location of the meters by clicking the pencil icon in the field so you can more easily track consumption in individual rooms.



### 6.2.3. MONITORING

On the 'monitoring' page you can monitor your consumption. You can set up monitors that send you a notification in the event of an increase/decrease of your consumption at intervals of your choosing.

The screenshot shows the 'Monitoring' page in the Brunata Online app. At the top, there is a menu icon and the Brunata Online logo. Below that, the title 'Monitoring' is displayed with a bell icon. There are two monitoring items listed:

- Heating**: Increases more than 15%. Compare to same 50 days the previous year. The toggle is off.
- Heating**: Increases more than 10%. Compared to the previous 30 days. The toggle is on.

At the bottom of the list, there is a dark blue button labeled 'Add Monitoring'.

The screenshot shows the 'Add Monitoring' page in the Brunata Online app. It includes the following configuration options:

- Monitor the consumption and receive notifications if my consumption increases or decreases from my average consumption level.**
- I would like to receive a notification when my consumption of** Heating (dropdown)
- for the past** eg. 30 (input) **days**
- increases** (dropdown) **more than** eg. 30 % (input)
- Compare to** last \_\_\_ (input) **days** (dropdown)
- I want to receive no more than** eg. 8 (input) **notifications within** eg. 30 (input) **days**

A dark blue 'Save' button is located at the bottom of the form.

You can enable/disable pre-set monitoring by pressing the on/off buttons next to each item, or set up your own monitoring by clicking 'add monitoring'. Here, you need to decide

1. Consumption type (water, heating, electricity)
2. The period you want to monitor
3. Whether the monitoring should apply to increases or decreases in consumption
4. The percentage deviation
5. Whether the comparison should apply to the last x number of days or the same x number of days the year before
6. A limit on the maximum number of notifications you will receive within the given period.

Note that you will only receive notifications if you have given permission for this in your phone settings. On an iPhone, this is done under the 'Notifications' menu in 'Settings'. On an Android phone, this is done under the 'Apps' or 'Applications' menu in 'Settings'.

# Brunata

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FREQUENTLY ASKED QUESTIONS

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TO LOG IN TO BRUNATA ONLINE

visit

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